

# School Emergency Drills Documentation Form

Type of Drill	Time of Drill
<input checked="" type="checkbox"/> Fire Drill (5 required)	<input checked="" type="checkbox"/> Standard
<input type="checkbox"/> Tornado Drill (2 required)	<input type="checkbox"/> Class Change
<input type="checkbox"/> Lock Down/Shelter in Place Drill (3 required)	<input type="checkbox"/> Recess
	<input type="checkbox"/> Other Events

Name of reporting school: Homer Community Schools

Date of drill: 10-16-18 Time drill was held: 10:30 am (am/pm)

Exact time required to evacuate/shelter/secure: 3:31

Total Participants: 1028

Remarks: Good Drill with new procedures.

This report is for emergency drill # 3 for school year 2018-2019

Name of person conducting drill: Duane Sitkiewicz

Title of person conducting drill: Middle School Principal

Signature of person conducting drill: \_\_\_\_\_

Drill was **coordinated** with: \_\_\_\_\_

Emergency Management Coordinator  
Name & title: Durk Dunham – Calhoun County Emergency Manager

**AND**

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & title: \_\_\_\_\_

**OR**

Fire (Fire Chief or designee)  
Name & title: Kurt Swope – Homer Fire Chief