

Qualifying Professional Development Worksheet

Relevant special training shall be based on the completion of relevant training other than the professional development or training that is required by the employer or by state law, and integration of that training into instruction in a meaningful way. The worksheet is due to the evaluator at the time of the final evaluation meeting. A teacher may retain an effectiveness score for two (2) years and can turn in additional qualifying training or professional development to improve the score.

This form is due to the principal at the final evaluation meeting

Teacher _____

College Credit Hour	1 Credit Hour = 3 points
Earned SCECH's	1 SCECH = 1 points
Professional Development	1 hr = 1 point

Course	Date	Type CH/SCECH/PD	Amount	Points	Principal Approval

TOTAL

ineffective	0 pts
minimally effective	4 pts
effective	8 pts
highly effective	12 pts

In-house professional development do not count toward calculation.
 Homer professional development days, staff meetings, data days do not count.
 Attending conferences and workshops not required by the employer or state law do count toward calculation.